

# Policy: COVID-19 (Coronavirus)



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Responsible officer	Executive General Manager
Approved by	Pegasus Board
Authority	Pegasus Board

## Purpose

The purpose of this policy is to advise Pegasus staff and volunteers on how we will respond to the ongoing COVID-19 (coronavirus) pandemic.

## Overview

Since December 2019 the world has been experiencing a virus pandemic not seen in recent history. COVID-19 has penetrated all countries including Australia and continues to spread at an increasing rate globally.

COVID-19 has no vaccine and can only be treated through isolation from others in the community to help prevent spreading.

This virus possess significant risk to those with compromised immune systems, respiratory conditions and the elderly. It is important we all follow the strict guidelines and recommendations set out by the head medical authorities and the Government. These conditions will not eliminate the virus but will slow the spread of infection to help reduce the load on our health system ensuring those at most risk will receive the medical attention they require.

Symptoms to be aware of

- Fever
- Coughing
- Sore throat
- Fatigue
- Shortness of breath

## Scope

The Pegasus board and management has the responsibility to ensure the safety of all who attend Pegasus; however, it is important to realise we all have a role to play. This is a global pandemic and everyone has a responsibility to ensure everything is being done to reduce the spread of COVID-19.

The board and management are monitoring the situation daily and will be advising the Pegasus staff and volunteers of any changes as they arise.

## Policy Statement

- All classes suspended as of 23/03/2020 – **update** some classes resumed from 19/05/2020
- Only staff and essential volunteers onsite
- Increased hygiene practices in place
- Social distancing will be adhered to as per government recommendations
- Any staff member, volunteer or participant who is suffering from symptoms must follow self-isolation instructions and advise management immediately

Due to the event being ongoing and changing by the day a separate sheet will be provided outlining social distancing requirements.

## Infection

If at any stage a staff member, volunteer or participant reports a positive test result for COVID-19 they must notify Pegasus management immediately. From there Pegasus will go into a lockdown to identify potential contacts as well as notifying the appropriate ACT Health Authorities. Mandatory quarantine periods for all affected will take place and a complete deep clean of Pegasus will need to occur. Anyone affected will not be able to return until a clear test result is presented.

## Responsibilities

Position	Responsibility
Board	Overall responsibility for decision making in how Pegasus will proceed
Executive General Manager (EGM)	Overall responsibility for decision making on the ground each day and ensuring the needs of the board are always adhered to
Staff	To follow all directions given from EGM
Volunteers	To follow all directions given from EGM and staff
Participants	To notify Pegasus of any positive or potential COVID-19 contact

